

BSBXXXX
Insert
Qualification
name here

Insert Company Name or Logo
Here

EXAMINATION

BSBPMG510A
Manage Projects

NAME:	
STUDENT NO:	
COURSE:	
DATE OF EXAM:	
FINAL MARKS:	
GRADE:	

Assessment Exam

Instructions:

This exam is to be completed according to the instructions given by your assessor. Listen carefully to these instructions.

Time:

You will be given a set amount of time to complete the exam.

Marking guide:

The exam is divided into sections that relate to the unit of competency, the different elements of competency and required knowledge. You must answer each question correctly.

Each question has been allocated a mark and this is shown in the exam. Your final mark will be recorded in the results.

Results and Feedback:

Should you not answer the questions correctly, you will be given feedback on the results and your gaps in knowledge. You will be given another opportunity to demonstrate your knowledge and skills to be deemed competent for this unit of competency.

If you are not sure about any aspect of this assessment, please ask for clarification from your assessor. Please refer to the College re-submission and re-sit policy for more information.

This exam contains 15 questions. Section 1 – the first 5 questions are shown in the sample.

Answer the following questions:

Section 1: Define Project

1. List 5 types of documents that could be sourced to help define project scope.

2. Match up the following terms with their definitions.

Project Management	A document that describes project objectives, lists the stakeholders, activities, resources and schedules required to meet objectives.
Project Milestone	A clear description of the project goal. What is to be achieved, how it is to be achieved, who will achieve it, when will it be achieved.
Project plan	The process of planning, organising and controlling a project
Project Scope	Individuals or organisations that are involved or may be affected by the project.
Stakeholders	A point in the project where a deliverable takes place and where signoff is often required. A marker that summarises progress to that point.

3. Which of the following could represent project stakeholders?

- a) Staff
- b) Contractors
- c) Unions
- d) Suppliers
- e) Funding bodies
- f) Customers
- g) All of the above
- h) d, e and f

4. List 5 project parameters that would need to be clarified in order to accurately plan the project?

5. What most distinguishes projects from day to day operation?
 - a) Projects have a defined budget
 - b) Projects require specific outcomes at predetermined times
 - c) Projects bring change to the organisation
 - d) Projects require planning

Marking Guide					
Question 1	Question 2	Question 3	Question 4	Question 5	Total
/5	/5	/5	/5	/5	/25

Section 2: Develop project plan

5 questions – not part of sample

Marking Guide					
Question 6	Question 7	Question 8	Question 9	Question 10	Total
/5	/5	/5	/5	/5	/25

SAMPLE ONLY

Section 3: Administer and monitor project

5 questions – not part of sample

Marking Guide				
Question 11	Question 12	Question 13	Question 14	Total
/5	/5	/5	/5	/20