

2A Delivery options - Here is a preview sample training program for a classroom based public course offered over 13 days. Electives focus on the facilitation /team skills needed as a trainer in a common business environment.

TAA40104 Certificate IV in Training and Assessment A SAMPLE TRAINING PROGRAM DEVELOPED BY RTOhelp										
13 days off-the-job training with preparation for class based simulations and workbased projects										
Qualification Requirements: 14 units: 12 core units & 2 elective units										
Field	Core / Elective	nom hrs	Unit code	Unit Title	Days	Workshop hours	Preparation	Projects	Combined nominal hrs	
Learning Environment - Nominal 30 hrs	Core	10	TAAENV401A	Work effectively in vocational education and training	2	14	8	10	32	
	Core	10	TAAENV402A	Foster and promote an inclusive learning culture						
	Core	10	TAAENV403A	Ensure a healthy and safe learning environment						
Learning Design - Nominal 60 hrs	Core	20	TAADES401A	Use Training Packages to meet client needs	4	28	8	60	96	
	Core	40	TAADES402A	Design and develop learning programs						
Delivery and Facilitation- Groups Nominal 60 hrs	Elective	30	TAADEL402A	Facilitate group_based learning	4	28	8	60	96	
	Core	30	TAADEL401A	Plan and organise group_based delivery						
Delivery and Facilitation- Work and Coaching Nominal 70 hrs	Core	20	TAADEL404A	Facilitate work_based learning	3	21	8	30	59	
	Core	20	TAADEL403A	Facilitate individual learning						
	Elective	30	BSBCM404A	Develop teams and individuals						
Assessment - Nominal 75 hrs	Core	10	TAAASS401A	Plan and organise assessment	4	28	8	30	66	
	Core	15	TAAASS402A	Assess competence						
	Core	30	TAAASS403A	Develop assessment tools						
	Core	20	TAAASS404A	Participate in assessment validation						
		295			Total	13	91	32	130	253